

**MONTHLY BUSINESS MEETING
KEN-CARYL RANCH METROPOLITAN DISTRICT BOARD OF DIRECTORS
TUESDAY, FEBRUARY 23, 2010
THE KEN-CARYL RANCH HOUSE
7676 SOUTH CONTINENTAL DIVIDE ROAD, LITTLETON, COLORADO 80127
BUSINESS MEETING BEGINS AT 6:00 p.m.**

AGENDA

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA
- III. CONFLICT OF INTEREST
- IV. PRESENTATION RE: ELECTION SERVICES-SUE BLAIR, COMMUNITY RESOURCE SERVICES
- V. AUDIENCE PARTICIPATION

The Board asks that the audience members, who would like to speak on agenda items, please do so during the Audience Participation portion of the agenda. If someone feels he or she must make a comment while Board members are discussing a specific agenda item, please raise your hand and the Board will determine at that time whether it will take comments from the audience.

Individuals who require special accommodation to attend and/or participate in this meeting should call 303-979-1876, ext. 114 to advise the ADA Compliance Officer of their specific need(s) 48 hours prior to the meeting.

- VI. INTRODUCTION OF NEW STAFF
- VII. COMMUNITY GARDEN UPDATE AND GREAT OUTDOORS COLORADO GRANT REQUEST
- VIII. APPROVAL OF MINUTES of January 26, 2010
- IX. COMMUNICATION ITEMS
 - A. January 2010 Status Report
 - B. January 2010 Check Register
 - C. February 2010 Finance Committee Report
 - D. January 2010 Master Association Ranger Report
 - E. Minutes from Foothills Park and Recreation District for January 12 and 26, 2010
 - F. Minutes from Plains Metropolitan District for September 17, November 19 and December 2, 2009
 - G. Correspondence from Jefferson County Commissioners RE: 2010 Joint Venture Grant Awards
- X. DISCUSSION ITEMS
 - A. Field Repairs on East Baseball Field at Community Park Update-Allen Rogers
 - B. Ranch House West Soccer Field Renovation/Field Rotation Update-Allen Rogers
 - C. Valley Parkway Irrigation Design Project Update-Allen Rogers
 - D. Letter of Understanding with Master Association RE: Phase 1 Valley Parkway Irrigation Project
 - E. Capital Expenditure Requests for Community Center
 - F. Community Center Pool Slide Update-Darrell Windes
 - G. Vehicle Leasing Plan Update-Darrell Windes
 - H. Use Agreement with Ken-Caryl Ranch Foundation RE: Community Garden-Update
 - I. Intergovernmental/Joint Use Agreement RE: Bradford Intermediate School-Update
 - J. May 4, 2010 Director Election-Darrell Windes
 - K. Revised Snow Removal Policy dated November 24, 2009
- XI. ACTION ITEMS
 - A. *Motions:*
 - A MOTION TO APPROVE THE EMPLOYMENT AGREEMENT FOR THE DISTRICT MANAGER WITH THE COMPENSATION PACKAGE AS DISCUSSED IN EXECUTIVE SESSION*
 - A MOTION TO APPROVE CONTRACTS WITH AGE, INC FOR THE RENOVATION OF THE CATHY JOHNSON TRAIL AND THE COMMUNITY PARK EAST BALLFIELD*
 - A MOTION TO APPROVE THE CONTRACT WITH URBAN FARMER FOR THE IRRIGATION PROJECT FOR THE PHASE 1 VALLEY PARKWAY IRRIGATION REPLACEMENT PROJECT*

A MOTION TO APPROVE THE EXPENDITURE OF \$16,095 FROM THE CAPITAL RESERVE FUND FOR REPLACEMENT OF HVAC AIR HANDLING UNITS AT THE COMMUNITY CENTER PURSUANT TO CAPITAL EXPENDITURE REQUEST JUSTIFICATION FORM DATED FEBRUARY 16, 2010

A MOTION TO APPROVE THE EXPENDITURE OF \$38,283 FROM THE CAPITAL RESERVE FUND FOR REPLACEMENT OF AIR CONDITIONING CHILLER UNIT AT THE COMMUNITY CENTER PURSUANT TO CAPITAL RESERVE EXPENDITURE REQUEST JUSTIFICATION FORM DATED FEBRUARY 16, 2010

A MOTION TO APPROVE THE EXPENDITURE OF \$4,000 FROM THE CAPITAL RESERVE FUND FOR REPLACEMENT OF THE FLOORING IN THE DAKOTA ROOM AT THE COMMUNITY CENTER PURSUANT TO CAPITAL RESERVE EXPENDITURE REQUEST JUSTIFICATION FORM DATED FEBRUARY 17, 2010

A MOTION TO CONDUCT A MAIL BALLOT ELECTION ON MAY 4, 2010 AND TO CONTRACT WITH THE FIRM OF COMMUNITY RESOURCE SERVICES TO PROVIDE ELECTION SERVICES AND SERVE AS THE DESIGNATED ELECTION OFFICIAL FOR THE ELECTION PER ITS PROPOSAL DATED FEBRUARY 2, 2010

B. Resolutions:

MD 10-103 A RESOLUTION TO APPROVE THE FOURTH AMENDMENT TO THE FEBRUARY 24, 2009 EMPLOYEE HANDBOOK

MD 10-104 A RESOLUTION FOR BOARD OF DIRECTOR SUPPORT FOR A GRANT APPLICATION TO GREAT OUTDOORS COLORADO FOR A COMMUNITY GARDEN TO BE INSTALLED BY THE KEN-CARYL RANCH FOUNDATION

XII. COMMENTS

- A. Board
- B. Staff

XIII. A MOTION TO GO INTO EXECUTIVE SESSION

XIV. A MOTION TO COME OUT OF EXECUTIVE SESSION

XV. ADJOURN

This is a proposed agenda and may change at the discretion of the Board.

**The NEXT REGULAR BUSINESS MEETING
will be held on
TUESDAY, MARCH 23, 2010 at the Ranch
House
BUSINESS MEETING will begin at 6:00 p.m.**